

**WEST SIDE RECREATION AND PARK DISTRICT**  
**500 Cascade Place**  
**Taft, CA 93268**

**Minutes**  
**Regular Board Meeting**  
**November 17, 2011**

**Call to Order:**

Chairman Maier called the regular board meeting of the West Side Recreation and Park District Board of Directors to order at 6:06 p.m. in the District's activity room at the Recreation Center.

**Roll Call:**

Director Swearingin-Present, Director Richardson-Present, Director Wayne-Absent, Director McPherson-Present, Chairman Maier-Present

**Staff Present:**

Don Koenig, District Administrator  
Christy Hartness, Business Services Coordinator

**Guests Present:**

None

**Public Presentations and Comments:** None

**Approval of Minutes- September 15, 2011**

A motion was made by Director McPherson and seconded by Director Richardson to accept the minutes of the regular board meeting as presented. Chairman Maier abstained due to the fact that he wasn't present at the September 15, 2011 board meeting.

**All ayes – Yes    Motion passed – Yes**

**Approval of Minutes – October 20, 2011**

Will be approved at next meeting – Chairman Richardson and Chairman McPherson were absent from last board meeting so there are not enough members present to approve the minutes.

**Approval of Cash Disbursements-**

A motion was made by Director McPherson and seconded by Director Richardson to accept the Cash Disbursement Report for as presented.

**Roll Call:** Director Swearingin-yes, Director Richardson-yes, Director Wayne-absent  
Director McPherson-yes, Chairman Maier - yes    **Motion passed - Yes**

**Old Business:**

**a. Recreation Center expenses** – We are still on budget – hoped that we would have the final bills but haven't received them yet. Some final checks will be held due to work not done or subcontractors not paid but will be released when work is done and releases are received. We are still waiting on additional money from insurance company from old Fitness Center.

**b. Recreation Center – Gym matting** – Should we buy roll-out mats to protect the gym floor during group rentals? Don's concern is that we don't have storage space for it and it will be a nuisance and liability if left in the gym. Do we feel this is a necessary item and if so do we want to build a storage area? Director McPherson feels that we already have facilities available for group rentals without having to rent out the gym. Director Richardson feels that if storage is problematic then why even consider it? What is the potential for actually making money by renting the gym out? We could possibly look into holding group events outside in the grass area under a tent. If the issue keeps coming up in the community then we can discuss it at that time. Director Richardson mentioned that there is a possibility down the road that we can have a partnership with the high school once their flooring is done.

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**New Business:** STOP fund report was requested by Director Wayne. Don gave a copy to all board members present showing how much money is used out of the STOP fund and where the money is being used. The board was happy with the report. The STOP funds are also used for the PUG Club (which stands for pick-up games). The schools have targeted groups of kids that have a hard time socializing and we send employees to engage these kids in activities.

**Attorney Comments:** Don has been able to take care of any potential legal issues that have come up with Recreation Center construction.

**District Administrator Letters, Announcements or Requests:** None

**Board Member Announcements or Requests:** Director McPherson thanked Mr. Gibson for bringing clarity to the Camp Condor issue.

**Items for Future Agendas:** Recreation center expenses

**Closed Session:** A motion was made by Director McPherson and seconded by Director Richardson to enter into Closed Session for the evaluation of the District Administrator. The Board entered into Closed Session at 6:33 p.m.

**Return to Open Session:** The Board returned to Open Session at 7:31 p.m. Chairman Maier reported that the Board has agreed to award a 3% pay raise to the District Administrator effective immediately and has approved a one-year extension to the Administrator's contract. Chairman Maier reported that Mr. Koenig averaged a score of 113/115 on his evaluation.

**Adjournment:**

A motion was made by Director McPherson and seconded by Director Richardson to adjourn the meeting.

**All Ayes - Yes Motion Passed - Yes**

The meeting was adjourned at 7:32 p.m.

**Next meeting is January 19, 2012.**

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Board Member

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Board Member

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Board Member

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District Administrator