

**WEST SIDE RECREATION & PARK DISTRICT**  
**500 Cascade Place**  
**Taft, CA 93268**

**Minutes**  
**Regular Board Meeting**  
**April 19, 2018**

**Call to Order:**

Director Orrin called the regular board meeting of the West Side Recreation and Park District Board of Directors to order at 6:00 p.m. in the District's activity room in the Senior Center.

**Roll Call:**

Director Jorgensen-Present, Director Heimiller-Absent, Director Orrin-Present, Director Swearengin-Present, Director Davis-Absent

**Staff Present:**

Les Clark, District Administrator  
Christy Cloud, Business Services Supervisor

John Gibson, Attorney

**Guests Present:** None

**Public Presentations and Comments**

**Approval of Minutes- March 15, 2018**

A motion was made by Director Swearengin and seconded by Director Jorgensen to accept the minutes of the regular board meeting as presented  
**All ayes – Yes Motion passed – Yes**

**Approval of Cash Disbursements- March 2018**

A motion was made by Director Jorgensen and seconded by Director Swearengin to accept the Cash Disbursement Report as presented.

**Roll Call:** Director Jorgensen – yes, Director Heimiller - absent, Director Swearengin-yes,  
Director Davis –absent, Director Orrin - yes  
**Motion passed – Yes**

**Old Business: Solar Panels** – Les met with the solar people in regards to the project. Our attorney was present as well to go over the legalities of a utilities agreement. The roof needs to be replaced on top of the auditorium before panels can be installed otherwise it will only last for 10 years. Director Jorgensen wonders if there is grant money available for the infrastructure repair. We have a potential return on investment in 5 years and would zero out our electricity bills. Will put together a facilities committee meeting with the solar people to discuss. We should be receiving a proposal soon.

**New Business:**

- a. **2018 CPRS Annual Conference** – Our three Coordinators, Jordyn Nuno, Cortney May and Tyler Johnson attended the conference this year along with our Recreation Superintendent Stephanie House. Each of the Coordinators presented a brief summary of the conference.  
Cortney May – Sports Coordinator – 1<sup>st</sup> conference she attended. She attended several sports sessions and said the experience was an eye opener, very informative and a great experience.  
Jordyn Nuno – Coordinator over Preschool, track, seniors and football – 2<sup>nd</sup> conference attended. She attended a senior's seminar and made some good connections.  
Tyler Johnson – Special/ Youth Events Coordinator – 1<sup>st</sup> conference attended. He learned how to include the Community involvement in events and save money.  
They all came away from the conference with some great ideas and connections.

**Attorney Comments:** The solar project would be a huge boost for us. Once we receive the proposals we will be able to move forward.

**District Administrator Letters, Announcements or Requests:** We adjusted our senior center hours and hired Will Moore to keep any eye on the room as well as handle any of the homeless roaming around. The Chamber sent us a letter

asking for our support for the 4<sup>th</sup> of July event. Les sent a letter back stating that we are available to offer our support staff. Les met with our new District Supervisor, Zack Scrivner today. The MOU with the City of Taft was put together by John Gibson and was sent to them. They will have their attorney look it over and get back with us. We will potentially be handling maintenance and their facilities. We gave out scholarships this year to Taft High seniors who either work here or have a parent that works here. Les was appointed to the ADHOC Committee – Economic Development City of Taft. Les attended the Special District Association Meeting and the hot topic is earmarking our funds. John Gibson is researching this for us. Preschool will move back to the senior center next school year.

**Board Member Announcements or Requests:** Director Jorgensen appreciated being invited to meet with Zack Scrivner. Director Orrin would like us to possibly be more flexible with our meetings and would like Les to bring a proposal regarding the Coordinator positions. He would also like to see Tyler Johnson work with Shannon Jones at the Chamber for community events.

**Items for Future Agendas:** 1<sup>st</sup> Reading of 18/19 preliminary budget

**Adjournment:**

A motion was made by Director Swearengin and seconded by Director Jorgensen to adjourn the meeting.

The meeting was adjourned at 7:50 p.m.

**Next regular meeting is May 17, 2018**

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Board Member

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Board Member

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Board Member

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District Administrator