

**WEST SIDE RECREATION & PARK DISTRICT**  
500 Cascade Place  
Taft, CA 93268

**Minutes**  
**Regular Board Meeting**  
**February 15, 2018**

**Call to Order:**

Director Orrin called the regular board meeting of the West Side Recreation and Park District Board of Directors to order at 6:03 p.m. in the District's activity room in the Senior Center.

**Roll Call:**

Director Jorgensen-Present, Director Heimiller-Present, Director Orrin-Present, Director Swearingin-Present, Director Davis -Present

**Staff Present:**

Les Clark, District Administrator                      John Gibson, Attorney  
Stephanie House – Recreation Superintendent

**Guests Present:** Ronda Scherer, Josh Bryant, Bobby Crabtree, Mark Moore, Greg Brown, Brandon Farkas, Doug Keeler

**Public Presentations and Comments**

Westside Little League

**Approval of Minutes - January 18, 2018**

A motion was made by Director Heimiller and seconded by Director Swearingin to accept the minutes of the regular board meeting as presented

**All ayes – Yes    Motion passed – Yes**

**Approval of Cash Disbursements - January 2018**

A motion was made by Director Swearingin and seconded by Director Jorgensen to accept the Cash Disbursement Report as presented.

**Roll Call:** Director Jorgensen – yes, Director Heimiller - yes, Director Swearingin-yes,  
Director Davis –yes, Director Orrin - yes

**Motion passed – Yes**

**Old Business:**

- a. **Westside Little League** – Josh Bryant – current president of WSLL – represented 6 of the WSLL members present. They thanked the WSRPD Board for the beautiful fields and partnership. They requested that we not pass on costs to the WSLL as they are non-profit. The District has spent approximately \$370,000 since taking over the fields over the last 4-5 years and we spend approximately \$75,000 annually to support the WSLL. There were 283 kids enrolled in the program in 2017 from T-Ball to the Majors. We received \$83 in 2017 which was a 10% net profit from the snack bars that Little League operated. They paid all of their umpires and scorekeepers out of the gross revenue from the snack bars and according to contract we received 10% of the net. Josh Bryant updated the Board on expenses and would like to update their sound system which would be approximately \$3500. Director Orrin wants “inclusion” from the WSRPD Board to the WSLL Board. Each division plays about 20 games per season per team.
- b. **SCOPE Video** – This is still a work in progress. We got a little behind but are working on it. The plan is to interview people within the Community to discuss the impact of the District.
- c. **Utility Cost Management** - We saved \$1,277.73 from October 17 to Jan 18 and our contract states that we pay the company that found our savings 42%. Les is still working with Steve Perez in regards to solar and LED – we will have more information at the next meeting.

**New Business:**

- a. **FY 16/17 Financial Audit** – Audit is complete and clean with no findings.

**Attorney Comments:** None

**District Administrator Letters, Announcements or Requests:** Very proud of the audit and how well staff handled everything. Youth Basketball is going well, we are taking registration for ponytail softball and we added grade 1 to get some more girls registered. Track is also going well – we have about 50 kids enrolled. We had another successful Father / Daughter Dance and we are currently registering for a Mother / Son Dance. We are utilizing our trainers to work with the Seniors more in their walking program. Maintenance staff is doing a phenomenal job on the Buttonwillow contract as well as Franklin and the Little League Fields. We are still working on an MOU with the City of Taft. Our partnership with CSUB for the golf tournament was great – we made a little money and were able to send a check to CSUB. We are staying within the budget numbers and finding ways to cut costs.

**Board Member Announcements or Requests:** Director Jorgensen and Director Orrin congratulated the District on Don Koenig’s retirement dinner, it was well executed. Director Davis would like us to research some board member training that he can take advantage of. There are some trainings coming up in the summer that we can certainly set up for the board members. Director Orrin would like us to check on the Brown Act Training for this year and would also like to see a retreat with the Board and Admin side of the District.

**Items for Future Agendas:** LED & Solar, Homeless Issue and COET

**Closed Session:** The Board entered into closed session pursuant to section 54956.9 – **Dispute Resolution – Interpretation of Contract** at 7:43 p.m.

**Return to Open Session:** The Board returned to open session at 8:00 p.m. – They directed John Gibson to start negotiations.

**Adjournment:**

A motion was made by Director Swearingin and seconded by Director Jorgensen to adjourn the meeting.

The meeting was adjourned at 8:05 p.m.

**Next regular meeting is March 15, 2018**

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
District Administrator