

WEST SIDE RECREATION & PARK DISTRICT
500 Cascade Place
Taft, CA 93268

Minutes
Regular Board Meeting
January 18, 2018

Call to Order:

Director Orrin called the regular board meeting of the West Side Recreation and Park District Board of Directors to order at 6:00 p.m. in the District's activity room in the Senior Center.

Roll Call:

Director Jorgensen-Present, Director Heimiller-Present, Director Orrin-Present, Director Swearengin-Present, Director Davis-Present

Staff Present:

Don Koenig, District Administrator	John Gibson, Attorney
Christy Cloud, Business Services Coordinator	Les Clark, District Administrator

Guests Present:

Public Presentations and Comments

Approval of Minutes- November 16, 2017

A motion was made by Director Swearengin and seconded by Director Heimiller to accept the minutes of the regular board meeting as presented

All ayes – Yes Motion passed – Yes

Approval of Cash Disbursements- Nov & Dec 2017

A motion was made by Director Swearengin and seconded by Director Davis to accept the Cash Disbursement Report as presented.

Roll Call: Director Jorgensen – yes, Director Heimiller - yes, Director Swearengin-yes,
Director Davis –yes, Director Orrin - yes

Motion passed – Yes

Old Business:

- a. **Wastewater Reclamation Project** – Les met with Harry Starkey with the West Kern Water District along with Director Orrin and Director Jorgensen. They all received the clarification needed regarding the study and the feasibility of this project. It would be cost prohibitive to get the filtration level needed to have this water available to the public. We are looking at a potential rate increase of 30% which would be detrimental to the District so Les drafted a letter to WKWD asking them to not raise rates and would like Board approval to send it to them. The Board approved the letter.
- b. **Westside Little League** – We have partnered with Westside Little League for about 7 years and have never received any money from them other than approximately \$80 from snack bar revenue from last year. The use of electricity is approximately \$10,000 a year and the field irrigation, maintenance and repair are done by a full-time maintenance staff member that divides his time between Little League and Franklin Field. We are not assisting with registration this year due to the amount of paperwork required by them. The snack bar agreement for last year was that we receive 10% of the net profit and if there is another agreement this year it will be 10% of the gross profit as well as requiring them to provide a financial statement. The agreement also states that a WSRPD staff member is to sit on the Little League Board and Cortney May is the designated staff member. The Board recommends we at least try to recoup our electrical and water costs and would like to invite Josh Bryant to the next Board meeting for a discussion.

New Business:

- a. **Solar Panels** – Les reached out to his friend, Steve Perez, who is a consultant to help find a solar project. They found a gentleman and he came out and inspected our current solar panels at the Rec Center. We are currently saving about 30%. He recommends we upgrade and is putting together a proposal to add additional solar panels with zero out of pocket. Other ideas include a solar farm at Franklin Field, solar in the parking lot and adding solar to the individual buildings which would require a new roof. The Rec Center would see a return on our

investment in 3 years. We could also switch to LED lights to save another 30%. We are working on several options.

Attorney Comments: None

District Administrator Letters, Announcements or Requests: The TIL Program are bringing their students, approximately 60 kids, to the Rec Center to use the gymnasium and the bowling alley. Special Olympics would like to use our facility for training as well. We raised our monthly membership fees from \$30 to \$35 and it now includes use of bowling and gaming without any additional fees. We feel this will generate more revenue. We were all set a couple of weeks ago to start shooting for the SCOPE video but it was hard to coordinate schedules with the Community Theater actors so we decided to not use actors. They are working on an alternative proposal. The Buttonwillow maintenance project is going well and we have also partnered with the Buttonwillow Chamber for an additional \$8,000 / year. The CSUB golf tournament is this Saturday and any revenue we receive will go into the STOP fund. CSUB will be putting on some clinics for us in the future. Minimum wage increased to \$11.00 as of 1/1/18. This is an increase of approximately \$11,000 / year in payroll expense. We had to adjust our entire salary schedule and this added an additional \$5,000 / year which brings the total to about \$16,000 / year. Tonight is Don Koenig's last meeting and we want him to know how thankful we are for his service and that he will be missed.

Board Member Announcements or Requests: None

Items for Future Agendas: Solar panels, SCOPE, WSL, 16/17 financial audit

Adjournment:

A motion was made by Director Swearengen and seconded by Director Jorgensen to adjourn the meeting.

The meeting was adjourned at 7:25 p.m.

Next regular meeting is February 15, 2018

Board Member

Board Member

Board Member

District Administrator