

WEST SIDE RECREATION & PARK DISTRICT
500 Cascade Place
Taft, CA 93268

Minutes
Regular Board Meeting
July 19, 2018

Call to Order:

Director Orrin called the regular board meeting of the West Side Recreation and Park District Board of Directors to order at 6:10 p.m. in the Assembly Room.

Roll Call:

Director Jorgensen-Present, Director Heimiller-Absent, Director Orrin-Present,
Director Swearingin-Present, Director Davis-Present

Staff Present:

Les Clark, District Administrator
Christy Cloud, Business Services Supervisor

John Gibson - Attorney

Guests Present: None

Public Presentations and Comments

Approval of Minutes- June 28, 2018

A motion was made by Director Orrin and seconded by Director Jorgensen to accept the minutes of the regular board meeting as presented

All ayes – Yes Motion passed – Yes

Approval of Cash Disbursements- June 2018

A motion was made by Director Swearingin and seconded by Director Davis to accept the Cash Disbursement Report as presented.

Roll Call: Director Jorgensen – yes, Director Heimiller - absent, Director Swearingin-yes,
Director Davis –yes, Director Orrin - yes

Motion passed – Yes

Old Business: Energy Savings Proposal – Rick Jorgensen, Matt Davis, John Gibson and Les had a Facilities Committee Meeting on Wednesday to discuss the RFP for this project. They came up with a preliminary RFP for the Board to look over. Director Davis and Director Jorgensen really like the idea of us putting a formal proposal out. John Gibson thinks we should have a budget committee and one more facilities committee meeting to go over everything. This is a very detailed RFP and allows us to be as specific as we would like. John is going through it to ensure that bonding, insurance and financing are covered. We are looking at getting this out in the next 30 days but we do have a fiduciary duty to make sure we have all bases covered. John is researching mandatory posting dates for this project. We can possibly get Steve Perez on board to act as the Project Manager. The board directed Les to contact Steve regarding this.

New Business:

- a. Records Retention & Destruction** – This is our yearly process to approve destruction of records.

A motion was made by Director Jorgensen and seconded by Director Swearingin to approve the records destruction as presented.

All ayes - Yes

Motion passed - Yes

Attorney Comments: None

District Administrator Letters, Announcements or Requests: We had three “brown out” days in a row at the pool recently. A lot of work goes into this to ensure water safety. WKWD gave the District \$1,000 to sponsor aquatics week. Emily Davis worked hard to get this sponsorship. Les would like us to become a Petroleum Partner with a cost of \$1,000 per year. Our weight room is about 50% complete and cardio room is almost 100% complete. New preschool room is almost complete as well. Senior room is in full force – it doesn’t have a vent in the room and there have been a few

complaints. Babe Ruth State Tournament went well – we only had 3 teams that played. We would like to host the 13-15 year old Regional Championships next year. Les would like to restructure our salary scale & schedules.

Board Member Announcements or Requests: Director Davis asked about varsity Wildcatters – we have enough kids to have a team. This will be our last year in the GEYF League. Director Orrin thanked the District for the great staff turnout at the July 4th event. Director Jorgensen thanked John and Les for all of the work they have done on the Solar RFP.

Items for Future Agendas: Energy Savings Proposal

Adjournment:

A motion was made by Director Swearingin and seconded by Director Davis to adjourn the meeting.

The meeting was adjourned at 7:17 p.m.

Next regular meeting is August 16, 2018

Board Member

Board Member

Board Member

District Administrator