

**WEST SIDE RECREATION & PARK DISTRICT**  
**500 Cascade Place**  
**Taft, CA 93268**

**Minutes**  
**Regular Board Meeting**  
**February 25, 2019**

**Call to Order:**

Director Orrin called the regular board meeting of the West Side Recreation and Park District Board of Directors to order at 6:06 p.m. in the District's Activity Room at the Recreation Center.

**Roll Call:**

Director Jorgensen-Present, Director Heimiller-Present, Director Orrin-Present  
Director Swearengin-Present, Director Davis-Absent

**Staff Present:**

Les Clark, District Administrator  
Christy Cloud, Business Services Supervisor  
Jason Epperson - Attorney

**Guests Present:**

**Public Presentations and Comments**

**Approval of Minutes- January 24, 2019**

A motion was made by Director Swearengin and seconded by Director Heimiller to accept the minutes of the regular board meeting as presented

**All ayes – Yes Motion passed – Yes**

**Approval of Cash Disbursements- January 2019**

A motion was made by Director Swearengin and seconded by Director Jorgensen to accept the Cash Disbursement Report as presented.

**Roll Call:** Director Jorgensen – yes, Director Heimiller - yes, Director Swearengin-yes,  
Director Davis –absent, Director Orrin - yes

**Motion passed – Yes**

**Old Business:**

**West Side Foundation (501c3)** – We do have some interest in creating this Foundation. Les would not be able to sit on the board due to a possible conflict of interest. This is a work in progress but is necessary to help raise funds for the youth of our community.

**New Business:**

**KCERA 2018 Actuarials & Financial Report** – This is the annual financial report and actuarial valuation of our retirement services for information only.

**Attorney Comments:** Mr. Epperson is thrilled to be a part of the District. He has been the City of Taft attorney for the last 4-5 years.

**District Administrator Letters, Announcements or Requests:** We have been implementing more training, Lisa Canales is our HR contact. Staff has been doing a phenomenal job. Wind storm damage knocked out a field light at Franklin Field. We have reported it to our insurance company and a claim is in process. Youth track is in full swing with approximately 85 kids enrolled. We should have last FY audit at the next board meeting. We are purchasing a multi-use sports floor and TC Foundation is paying for half of it. We will enter into a MOA with them for events to be held at the Rec Center. The Petroleum Summit will be held at the Rec Center on Thursday, March 21<sup>st</sup>. A Prop 68 workshop will be held on February 28<sup>th</sup> from 9 – 3 and Les will meet with Shannon Grove on March 8<sup>th</sup>. Les attended the Economic Roundtable and learned some information on the new Dynamex bill which eliminates independent contractors.

**Board Member Announcements or Requests:** Director Orrin would like staff that is sent to training to come and address the board directly and share what they learned.

**Items for Future Agendas:** Solar, Audit

**Adjournment:** Regular meeting was adjourned at 7:03 p.m.

**Closed Session:** At this time the Board will go into closed session to discuss contract negotiations.

**Return to Open Session:**

A motion was made by Director and seconded by Director Jorgensen to adjourn the meeting.

The meeting was adjourned at

**Next regular meeting is March 25, 2019**

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
District Administrator