

# STOP Scholarship Procedure (as of June 2019)



## **Mission:**

Working with schools, churches and other organizations on the Westside, we want to target disadvantaged and disabled youth who need a financial scholarship in order to participate. The STOP program (Striving to Optimize Participation) enables youth who normally cannot participate in programs, a chance. A chance to be part of an outstanding organization. The West Side Recreation & Park District thrives on education, fosters human development, increases cultural unity, and, with financial assistance from local companies, helps children become productive members of society and leaders of tomorrow no matter what their circumstances.

## **Who Can Apply for STOP Scholarship Funds?:**

- STOP Scholarship funds are available to youth up to age 18.
- Applicants and/or their parent/guardian must fall into one or more of the following categories:
  - Low income household
  - Temporary financial hardship
  - Unemployment
  - Single parent household
  - Multiple children participating

## **Eligible Programs:**

Include but are not limited to, athletic programs, special events, youth activities and classes. For a list of activities currently offered, please see the website [www.wsrpd.com](http://www.wsrpd.com). Available programs are subject to change without notice and enrollment may be limited due to class sizes.

## **What Type of Scholarships are Available? How Do I Apply?:**

- ***25% of Program Fee Scholarships:***
  - 25% of the program fee is covered by STOP. The remaining 75% of fees is covered by participant.
  - STOP Application will be approved onsite at the time of registration. No advance approval is necessary, but a completed application is required.
  - STOP funds will not be available after the program registration deadline date.
- ***Other Partial or Full Scholarships:***
  - Application may request a full or partial scholarship for program fees. Full scholarships will only be considered in extreme circumstances.
  - STOP Application deadline will be two weeks prior to program registration deadline (as advertised) and/or start date of the program.
  - STOP Applications must be submitted separately and prior to registration.
  - Allow up to 10 business days for review and notification of application status.
  - Once your application has either been approved, denied or another offer is presented, you will be contacted. After contact, you may complete the registration process.
  - Applications will be reviewed on a regular, ongoing basis.
  - If application is to assist with ongoing classes and/or programs that do not have a specified registration deadline, please submit your application as soon as possible.
  - Registration cannot be completed without payment in full, whether it be STOP funds, participant payment and/or a combination of payment sources.
  - STOP funds may not be available after the STOP application deadline and/or registration deadline.
  - STOP funds are not guaranteed.

- ***Time-Sensitive Registrations:***

- In the case of limited program/class sizes and/or time sensitive registrations, parent/guardian may pay fees in full at time of registration to guarantee participation.
- A STOP application may be submitted at that time and if approved, a household credit may be given to offset the cost.
- STOP funds are not guaranteed.

### **Completion of Application:**

- The more information provided on your application, the better! We cannot help if we are not aware of your circumstances.
- Proof of income and/or hardship is not required at this time. However, if during the application review process, we may reach out to you to discuss your situation in order to assist in the best way possible.
- Applications may be obtained in the District Office, Recreation Center and/or on our website.
- Applications may be submitted to the District Office or Recreation Center during any open hours.

### **Other questions? Contact us at your earliest convenience!**

District Office: 661-763-4246

Recreation Center: 661-765-6677

[info@wsrpd.com](mailto:info@wsrpd.com)

Special thank you to Chevron for their generous contributions to the STOP Scholarship Program. The STOP Program is also funded in part by program late fees, special projects and/or other donations. Previous donors also include Synagro and the Crail Johnson Foundation. If you are interested in donating, please let us know!

