

WEST SIDE RECREATION & PARK DISTRICT
500 Cascade Place
Taft, CA 93268

Minutes
Regular Board Meeting
November 25, 2019

Call to Order:

Director Orrin called the regular board meeting of the West Side Recreation and Park District Board of Directors to order at 6:05 p.m. in the District's Activity Room at the Recreation Center.

Roll Call:

Director Jorgensen-Present, Director Heimiller-Absent, Director Orrin-Present
Director Swarengin-Absent, Director Davis-Present

Staff Present:

Les Clark, District Administrator
Jason Epperson - Attorney
Christy Cloud – Business Services Supervisor

Guests Present:

Public Presentations and Comments – Art Charles – Tournament, Camps and Clinics Rec Specialist and Aaron Nadal – Recreation Supervisor gave updates to the Board of the events coming up and what their goals are for the future.

Approval of Minutes- October 28, 2019

A motion was made by Director Davis and seconded by Director Jorgensen to approve the minutes.
All Ayes – Yes Motion Passed - Yes

Approval of Cash Disbursements- October 2019

A motion was made by Director Jorgensen and seconded by Director Davis to accept the Cash Disbursement Report as presented.

Roll Call: Director Jorgensen – yes, Director Heimiller - absent, Director Swarengin-absent,
Director Davis –yes, Director Orrin - yes

Motion passed – Yes

Old Business:

- a. **Franklin Field Lights Update** – Pasquini Engineering came out and x-rayed the poles last week and we are still waiting on the report. Les received an email from McLaren Insurance stating that they were waiting on the report from Pasquini before any further decisions will be made.

New Business:

- a. **First 5 Kern** – Les and Steph met with First 5 Kern and we were approved for a 5-year contract not to exceed \$850,000 over the 5-year period. This is huge for the District and we aren't having to hire additional staff. Les is requesting that the Chairman sign the Conditions of Approval and to allow Les to work with our attorney to finalize contract details.
- b. **County of Kern – Meals on Wheels** – The County currently pays \$400 per month and has agree to raise this to \$700. Les and the attorney are going over a few items that the County put in the new contract and they will be revising it to submit back to the County. We would prefer a year to year contract as opposed to a 5-year term. Les would like the Board's approval to negotiate on the District's behalf and bring an executed agreement back to the Board.

Attorney Comments: None

District Administrator Letters, Announcements or Requests: Brad White attended Maintenance Management Training in Lake Arrowhead for a week. Lisa Canales will be using the District vehicle for First 5 case management home visits so Les would like to put his truck in the District pool and lease a new vehicle. We are staying with the Little League Association. Our on-site audit has concluded and we should be receiving documents by the January meeting.

Board Member Announcements or Requests: The Board would like to see a list of District vehicles with all details such as mileage etc. and would like to see a policy in place for vehicle replacement. Director Davis and Jorgensen were very impressed with presentations by Art and Aaron. Director Orrin mentioned the Christmas parade on December 9th and asked if the District had a float in the parade. We did not enter this year but will for sure next year.

Items for Future Agendas: Franklin Field light poles

A motion was made by Director Davis and seconded by Director Jorgensen to adjourn the meeting.

Adjournment: The meeting was adjourned at 7:50 p.m.

Next regular meeting is December 23, 2019

Board Member

Board Member

Board Member

District Administrator