

WEST SIDE RECREATION & PARK DISTRICT
500 Cascade Place
Taft, CA 93268

Minutes
Regular Board Meeting
September 23, 2019

Call to Order:

Director Swearengin called the regular board meeting of the West Side Recreation and Park District Board of Directors to order at 6:03 p.m. in the District's Activity Room at the Recreation Center.

Roll Call:

Director Jorgensen-Present, Director Heimiller-Present, Director Orrin-Absent
Director Swearengin-Present, Director Davis-Present

Staff Present:

Les Clark, District Administrator
Christy Cloud – Business Services Supervisor

Guests Present:

Public Presentations and Comments

Approval of Minutes- June 24, 2019

A motion was made by Director Heimiller and seconded by Director Davis to approve the June 24, 2019 minutes.

All Ayes – Yes Motion Passed - Yes

Approval of Minutes- August 26, 2019

A motion was made by Director Davis and seconded by Director Swearengin to approve the August 26, 2019 minutes.

All Ayes – Yes Motion Passed - Yes

Approval of Cash Disbursements- August 2019

A motion was made by Director Jorgensen and seconded by Director Davis to accept the Cash Disbursement Report as presented.

Roll Call: Director Jorgensen – yes, Director Heimiller - yes, Director Swearengin-yes,
Director Davis –yes, Director Orrin - absent

Motion passed – Yes

Old Business: None

New Business:

- a. **Records, Retention & Destruction** – Annual records of file destruction.
- b. **State of California Per Capita Grant** – We were informed that we will be receiving \$200,000 for the Per Capita Grant. Great news for the District. We would still have to put together a report along with a Board Resolution by November 1st. We can use this money to rehabilitate existing infrastructure.
- c. **CSDA Membership** – CSDA membership provides specific information to board members as well as keeping the District updated on important legislation. They also provide training and workshop opportunities as well as financial opportunities. Membership is between \$5,000 - \$6,000 per year.

A motion was made by Director Davis and seconded by Director Swearengin to approved the purchase of a CSDA membership.

Roll Call: Director Davis – yes, Director Swearengin - yes, Director Jorgensen – absent,
Director Heimiller – absent, Director Orrin – yes.

Motion passed – Yes

Attorney Comments: None

District Administrator Letters, Announcements or Requests: All of our P&L's for our programs are available at any time. The Rec Shoppe is closed for restructuring. We are looking at bringing in a gentleman to run Tournaments. We lost a full-time maintenance employee and instead of filling the position, we will give an increase to the existing

maintenance staff and still save money. The Wildcatters are doing well. Soccer is indoor this year due to a lack of facility to have it outdoors. We plan on having outdoor Soccer between May and July.

Board Member Announcements or Requests: Director Heimiller asked about the Franklin Field light pole issue – it is still ongoing and Less will get an update from the insurance company.

Items for Future Agendas: State of California Per Capita Grant, FF light poles, 501c3 update, Solar (Purchase power agreement), MOU with Taft High.

A motion was made by Director Heimiller and seconded by Director Davis to adjourn the meeting.

Adjournment: The meeting was adjourned at 6:33 p.m.

Next regular meeting is October 28, 2019

Board Member

Board Member

Board Member

District Administrator