

WEST SIDE RECREATION & PARK DISTRICT
500 Cascade Place
Taft, CA 93268

Minutes
February 22, 2021

Call to Order:

Director Swearengin called the regular board meeting of the West Side Recreation and Park District Board of Directors to order at 6:01 pm.

Roll Call:

Director Jorgensen-Present, Director Heimiller-Present, Director Orrin-Absent, Director Chavira-Present
Director Swearengin-Present

Staff Present:

Les Clark, District Administrator
Christy Cloud – Business Services Supervisor

Jason Epperson - Attorney

Guests Present:

Public Presentations and Comments

Approval of Minutes- January 25, 2021

A motion was made by Director Jorgensen and seconded by Director Heimiller to approve the minutes for January 25, 2021

4 Ayes Motion Passed – Yes

Approval of Cash Disbursements- January 2021

A motion was made by Director Heimiller and seconded by Director Chavira to accept the Cash Disbursement Report as presented.

Roll Call: Director Jorgensen – yes, Director Heimiller - yes, Director Swearengin-yes,
Director Orrin – absent, Director Chavira - yes

Motion passed – Yes

Old Business:

a. **First 5 Grant** – We are doing well and exceeding benchmarks. We've started doing virtual classes – the first one was Cooking with your child and held via Facebook live – very successful.

b. **State of California Per Capita Grant (Prop 68)** – We have been approved for this grant for approx. \$190,000 but need this resolution in order to move forward with the agreement.

c. **Employee Handbook Revisions** – The Board had no recommendations or changes to the handbook revisions.

A motion was made by Director Heimiller and seconded by Director Jorgensen to approve revisions as presented.

AIF – Yes Motion Passed – Yes

d. **District Fencing** – The board directed Les to proceed with starting the fencing project as discussed.

e. **2019/2020 Financial Audits** – We received both the District audit as well as First 5 grant audit. Both were clean with no findings.

f. **Board Position & Committee Assignments** – The board agreed to the following:

Chairman – Ron Orrin Clerk of the Board – John Swearengin

Finance Committee – Ron Orrin & Rick Jorgensen Personnel Committee – John Swearengin & Carlos Chavira

Program & Facility Committee – Rick Jorgensen & Roy Heimiller

g. **2020/2021 Mid-Year Budget Revisions** – We were able to trim approx. \$120,000 from the original budget and hope that actuals come in even better.

A motion was made by Director Swearengin and seconded by Director Jorgensen to approve mid-year budget revisions as presented.

Roll Call: Director Swearengin-yes, Director Heimiller-yes, Director Jorgensen-yes, Director Chavira-yes

AIF – Yes Motion Passed - Yes

New Business:

- a. **Resolution 2021-02 – CAPRI Workers Compensation (Volunteers)** – This resolution states that Volunteers are covered under our Workers Compensation policy at no cost to the District.
A motion was made by Director Chavira and seconded by Director Heimiller to approve the resolution as presented.
Roll Call: Director Swearengin-yes, Director Heimiller-yes, Director Jorgensen-yes, Director Chavira-yes
AIF – Yes Motion Passed - Yes
- b. **Natatorium** – The Natatorium is in major disrepair and would cost approx. \$250,000 to get all items repaired. We decided not to operate it this fiscal year and especially due to COVID restrictions it wasn't feasible. We have reached out to the high school to see if we can possibly partner with them to use their pool and, if approved, we would have to break even. Program & Facility Committee will meet in the near future to come up with a plan.

Attorney Comments: None

District Administrator Letters, Announcements or Requests: Governor Newsom has mentioned he may delay property tax disbursements – CSDA is working on this and we will keep the Board updated.

Board Member Announcements or Requests: None

Items for Future Agendas: Prog & Facility committee meeting to discuss pool

Adjournment: Regular meeting adjourned at 7:00 pm

Closed Session: At this time the board will go into closed session to discuss Anticipated Litigation.

Return to Open Session: The board discussed items listed for closed session and direction was given to staff.

A motion was made by Director Jorgensen and seconded by Director Swearengin to adjourn the meeting.

Adjournment: Meeting adjourned at 7:45 pm

Next regular meeting is March 22, 2021

Board Member

Board Member

Board Member

District Administrator