

**WEST SIDE RECREATION & PARK DISTRICT**  
**500 Cascade Place**  
**Taft, CA 93268**

**Minutes**  
**August 23, 2021**

**Call to Order:**

Director Orrin called the regular board meeting of the West Side Recreation and Park District Board of Directors to order at 6:07 pm.

**Roll Call:**

Director Jorgensen-Present, Director Heimiller-Present, Director Orrin-Present, Director Chavira-Absent  
Director Swarengin-Present

**Staff Present:**

Les Clark, District Administrator  
Christy Cloud – Business Services Supervisor

Jason Epperson - Attorney

**Guests Present:**

**Public Presentations and Comments**

**Approval of Minutes- June 28, 2021**

A motion was made by Director Heimiller and seconded by Director Swarengin to approve the minutes for June 28, 2021.

**Motion Passed – Yes**

**Approval of Cash Disbursements- June & July 2021**

A motion was made by Director Swarengin and seconded by Director Jorgensen to accept the Cash Disbursement Report as presented.

**Roll Call:** Director Jorgensen – yes, Director Heimiller - yes, Director Swarengin-yes,  
Director Orrin – yes, Director Chavira - absent

**Motion passed – Yes**

**Old Business:**

- a. **2<sup>nd</sup> Reading Prelim Budget 21/22** – Our goal is to come in under the projected budget amount listed. A motion was made by Director Swarengin and seconded by Director Heimiller to approve the 2<sup>nd</sup> reading of the prelim budget for 21/22 as presented.  
**Roll Call:** Director Jorgensen – yes, Director Heimiller – yes, Director Swarengin – yes, Director Orrin – yes, Director Chavira – absent.
- b. **FF Lights** – Capri sent a letter and they are not going to cover the pole replacements. The inspection company called for another inspection in two years. Director Jorgensen thinks we need to shore up the poles in question and try to mitigate potential rust and water damage.
- c. **Natatorium** – Les found a resolution from the District to the Taft City School District in 1990 which appears to be a lease. Pool rebuild with grant money was done about 15 years ago. Les reached out to Assemblyman Kevin McCarthy for any potential funding that might be available to the district to repair the pool.
- d. **MOU – West Kern Adult Education Network** – This is currently on hold until WKAEN gets the Veteran’s Hall refurbished.

**New Business:**

- a. **Records Retention & Destruction** – This is our annual list of scheduled document retention and items to be shredded.  
A motion was made by Director Swarengin and seconded by Director Jorgensen to approve the list as presented.  
**AIF - Yes**

**Attorney Comments:** None

**District Administrator Letters, Announcements or Requests:** Les met with Chevron regarding the STOP program partnership. The new Recreation Coordinators, Bethany Fitzsimmons, is doing a great job with youth events and sports and Steven Gee is doing a great job in the field programming. The district fence is a work in progress. Les would like to have the Board Chairman approve his Cal-card statements each month at the board meetings.

**Board Member Announcements or Requests:** Director Jorgensen would like to see Bethany and Steven go to the local schools and talk to the kids in person about upcoming sports. Director Swearengin commented on the great staff we have at the Rec Center.

**Items for Future Agendas:** FF Lights, Operations & employee handbook updates, STOP program re-branding, FF Light pole estimates

A motion was made by Director Swearengin and seconded by Director Jorgensen to adjourn the meeting.

**Adjournment:** Meeting adjourned at 7:40 p.m.

**Next regular meeting is September 27, 2021**

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
District Administrator