

**WEST SIDE RECREATION & PARK DISTRICT**  
**500 Cascade Place**  
**Taft, CA 93268**

**Minutes**  
**November 29, 2021**

**Call to Order:**

Director Orrin called the regular board meeting of the West Side Recreation and Park District Board of Directors to order at 6:03 pm.

**Roll Call:**

Director Jorgensen-Present, Director Heimiller-Present, Director Orrin-Present, Director Chavira-Present  
Director Swarengin-Present

**Staff Present:**

Les Clark, District Administrator  
Christy Cloud – Business Services Supervisor

Jason Epperson - Attorney

**Guests Present:**

**Public Presentations and Comments**

**Approval of Minutes- October 25, 2021**

A motion was made by Director Heimiller and seconded by Director Swarengin to approve the minutes for October 25, 2021.

**Motion Passed – Yes**

**Approval of Cash Disbursements- October 2021**

A motion was made by Director Swarengin and seconded by Director Chavira to accept the Cash Disbursement Report as presented.

**Roll Call:** Director Jorgensen – yes, Director Heimiller - yes, Director Swarengin-yes,  
Director Orrin – yes, Director Chavira - yes

**Motion passed – Yes**

**Old Business:**

- a. **FF Lights** – Musco Lighting will come to the next board meeting to give a presentation. They are currently conducting surveys. The original report from Pasquini Engineering will be emailed to each board member.
- b. **Natatorium** – A proposal will be brought back to the Board at the next meeting and we will also plan to hold a Town Hall meeting.
- c. **District Fencing** – Fencing should be complete within the next two weeks.
- d.

**New Business: None**

**Attorney Comments:** None

**District Administrator Letters, Announcements or Requests:** We received a letter from CSUB – their research team would like to monitor kit foxes at Franklin Field using remote cameras. Les will be meeting with the Grand Jury regarding Buttonwillow Recreation on Thursday. Our financial audit is currently in progress – taking a bit longer due to COVID. The blacktop at Franklin Field is in bad shape. Signage will be put up right before the Basketball season begins indicating masks are recommended unless fully vaccinated. Our spectator fees are going to increase this season. The finance committee will meet after we find out what we are receiving from the State for additional COVID relief.

**Board Member Announcements or Requests:** None

**Items for Future Agendas:** Musco Lighting Presentation – FF, Franklin Field blacktop quotes, 5-year plan (finance committee).

**Adjournment:** Regular meeting adjourned at 7:02 pm

**Closed Session:** At this time the board will go into closed session to discuss Public Employee Performance Evaluation.

**Return to Open Session:** The board returned to open session at 8:20 pm – District Administrator was given feedback and provided an evaluation. Director Jorgensen made a motion seconded by Director Swearengin that the district pay a bonus to the District Administrator, Les Clark, to be paid in December 2021. The motion was adopted unanimously by a vote of five to zero.

Director Swearengin made a motion seconded by Director Chavira that the Board authorize the Chairman of the Board to execute an extension of the current employment contract with Les Clark as District Administrator under the same terms as the current agreement, except that said contract will provide for an increase effective December 1, 2021. The motion was adopted unanimously by a vote of five to zero.

Adjournment: Board adjourned at 8:26 pm

**The board approved to go dark in December - Next regular meeting is January 24, 2022**

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Board Member

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Board Member

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Board Member

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District Administrator