

WEST SIDE RECREATION & PARK DISTRICT
500 Cascade Place
Taft, CA 93268

Minutes
March 28, 2022

Call to Order:

Director Orrin called the regular board meeting of the West Side Recreation and Park District Board of Directors to order at 6:07 pm.

Roll Call:

Director Jorgensen-Present, Director Heimiller-Present, Director Orrin-Present, Director Chavira-Absent
Director Swearingin-Present

Staff Present:

Les Clark, District Administrator
Christy Cloud – Business Services Supervisor
Jason Epperson - Attorney

Guests Present: Brett Litchenthaler with ABM Solutions, Daryl Christensen – Information Technology, Rachel Sasi, Bethany Fitzsimmons & Stephanie Molina

Public Presentations and Comments – Daryl updated the board on IT issues / procedures. Bethany, Rachel & Stephanie updated the Board on the CPRS conference all three recently attended.

Approval of Minutes- Feb 28, 2022

A motion was made by Director Swearingin and seconded by Director Jorgensen to approve the minutes for February 28, 2022

Motion Passed – Yes

Approval of Cash Disbursements- Feb 2022

A motion was made by Director Swearingin and seconded by Director Heimiller to accept the Cash Disbursement Report as presented.

Roll Call: Director Jorgensen – yes, Director Heimiller - absent, Director Swearingin-yes,
Director Orrin – yes, Director Chavira - absent

Motion passed – Yes

Old Business:

- a. **Natatorium Update** – Brett Litchenthaler, with ABM Solutions, gave a presentation of how their company can provide help/financing to the district in order to repair the pool as well as other areas we are looking at.

New Business:

- a. **FY 20/21 District & First 5 Audit** – Both audits are completed and there were no findings.
- b. **FY 20/21 Mid-Year Budget Revisions** – The Finance committee met and went over the mid-year revisions. We will potentially receive less than we budgeted for tax revenue which may keep us at the original budget amount of \$278,000 in the red.

A motion was made by Director Jorgensen and seconded by Director Heimiller to approve the current year revisions as presented.

Roll Call: Director Jorgensen-yes, Director Heimiller-yes, Director Swearingin-yes, Director Orrin-yes,
Director Chavira – absent

Motion passed – Yes

- c. **Board Positions & Committee Assignments** – This is something we do annually.
A motion was made by Director Heimiller and seconded by Director Swearingin to keep board positions and committees the same as they currently stand.
AIF – Yes

Attorney Comments: None

District Administrator Letters, Announcements or Requests: Youth Baseball and Softball are in full swing. We are not with Little League this year – they didn't allow for 13-year-olds to play which proved to be a problem. We did have problems getting uniforms this year. Track meet will be held this coming weekend.

Board Member Announcements or Requests: Director Orrin thanked Les for bringing in ABM Solutions to give a presentation.

Items for Future Agendas: ABM Solutions

Adjournment: Regular meeting adjourned at 7:55 pm

Closed Session: At this time the board will go into closed session to discuss (1) potential cases of anticipated litigation.

Return to Open Session: The board returned to open session at 8:25 pm – The Board discussed in closed sessions those items agendaized for closed session discussion and direction was given to staff. No reportable action was taken.

Adjournment: Board adjourned at 8:28 pm

Next regular meeting is April 25, 2022

Board Member

Board Member

Board Member

District Administrator